

Minutes of PCC meeting held on Wednesday 20 March 2024

Present: Fr Christopher, Philip Aldred, Isabel Davidson, Kay Dorling, Chris Grant, David Hamilton, Jim Hartley, Hilary Hunter, Catherine Mack, Andrew Naylor, Alex Perry, Barbara Randall, Brian Randall, Morwenna Thomas.

Apologies: Catherine Mack

1 Welcome and Prayer

2 **Minutes of PCC meeting** held on Monday 8 January 2024 were accepted as a correct record and were duly signed.

3 **Matters arising not on current agenda** – none

4 **MISSION / OUTREACH** – serving our community.

A Youth and Families

Lorna would like to offer a second baby and toddler group session as there was such a large demand. The PCC discussed some of the issues this presented:

- amount of equipment and chair-moving etc required would suggest a back-to-back session
- the cost of refreshments against the very small income received in donations
- children coming from outside the parish preventing local children attending
- the possibility of charging a small fee eg. £2 per session
- the possibility of using the hall instead of the Abbey
- the lack of religious content. If there was a bible reading, prayer, hymn etc it would be possible to utilise some mission outreach funding to support a second playleader and other costs.

Fr C would discuss this matter again with Lorna.

B Abbey Hall – Wymondham Community Outreach Project update

There were plans for refurbishing the hall to provide two small offices and convert the current toilets into a unisex facility. The hall needed better insulation and internal renovation including a suspended ceiling and replacement windows. This would provide suitable accommodation for a Parish Nurse, Abbey administration or use by other groups such as the CAB. We needed to get architectural plans done so that we could apply for grants to finance the work. Martyn Chamberlain had offered to assist with this.

C **Guild of St Benedict** – Report of Team Leaders' meeting on Tuesday 27 February had been circulated

Management of Duck Race on Monday 6 May. Hayley has volunteered to shadow Robert this year.

Jim Hartley updated the PCC on social events:

1. Evening Social /Quiz event for all on Wednesday 17th April – PCC members were asked to send a photo of themselves under the age of 5 to Jim.
2. Bring and share lunch on Tuesday 4 June from noon in St Benedicts.
3. Two garden parties at the Old Rectory in Morley on Saturday 20th and Sunday 21st June at 2pm. One sponsored by Friends and one by the PCC. Limited free tickets for members of the Guild and Friends to attend either event.

D Updating Website and social media – report from Brian Randall

BR said that the redesigned website had received good feedback. More people were needed to help with editing the site and they needed training to do so.

E Concerts and Events 2024 –updated events list – Barbara

There was a full diary of events in the diary. The list had been circulated recently. Timings for most concerts etc had now been confirmed. It was noted that the dates for some of the summer Choral Evensongs had changed around the half-term and holiday dates.

Wymondham Academy was returning in June for a three-day living-history programme for Year Sevens. We would plan an evening event for the town on Wed 19 June and would be looking for volunteers to dress up and take part. The theme for the event was The Anarchy in 1138.

F Holy Trinity Spooner Row – report from Philip Aldred

PA said the removal of the dais would be completed after Easter.

Easter services included 2pm Liturgy on Good Friday and 11am Holy Communion on Easter Day.

G Parish Nurse scheme – progress report from sub-group

The post will be advertised and then the person appointed will need to do a four-day training session. (next one in October). A private office would be needed for the Parish Nurse. There is more information on the scheme on <https://parishnursing.org.uk/>

5 Eco Church and Churchyard

The sale of Herbs and Abbey Roses has started again to fund all the work in the churchyard. The newly planted trees were thriving.

6 ANNUAL PARISH MEETING – Preparation for Saturday 20 April 10.30am

A Finance – report from Chris Grant

• **Current financial matters**

Robert Ayers was unable to do the examining this year as the income was over the £250,000 limit and therefore a professional accountant was required. CG had asked Peter Bussey's company, Abacus Accounting, to do it. The fee would be £2,200.

• **End of year financial report**

This could not be completed until the Examiner had confirmed the final figures. It was anticipated that the final report would be ready to be approved at an Extraordinary PCC Meeting on Sunday 7 April.

CG hoped that there would be a surplus at the year-end in the order of £5,000.

B Fabric Matters

Andrew Naylor said there were no new matters to report.

C Annual report of Parish activities – report from Barbara Randall

This was a full record of life at the Abbey. It was hoped no omissions had been made.

BR would find out if it was appropriate to allow candidates to see the report.

PAROCHIAL CHURCH COUNCIL OF WYMONDHAM ABBEY with SPOONER ROW

Registered Charity Number 1130495

D Extraordinary PCC meeting to approve the final Annual Report and Accounts for year ending 31 Dec 2023 on Sunday 7 April at 11.45am date was agreed.

7 Safeguarding

There had been no safeguarding issues but Fr C wished to record that we had cause to consult the Diocesan Safeguarding Officer on a matter of procedure.

8 Any other urgent business – none

9 THE APPOINTMENT PROCESS

A Minutes of Section 11 meeting held on Thursday 15 February 2024 were accepted as a correct record.

B Matters arising

The Churchwardens had recently visited Applegarth to inspect the completed refurbishment work, which included making level access.

C The appointment process– report on shortlisting and arrangements for interviews on Thursday 11 April

The application deadline was on Friday 22 March.

JH and ID would meet on Saturday to discuss the applications as JH would be away for the meeting to be held on Tuesday 26 March to select shortlisted candidates.

It was planned that the interviews would take place in St Margarets on Thursday 11 April.

BaR suggested that we should provide a 'home-made' lunch as part of our welcome.

Barbara Randall 21 March 2024

Signed as a correct record of the meeting _____

Date _____