

Job Description

Job title:	Parish Nurse
Hours:	16
Responsible to:	Vicar of Wymondham Abbey
Accountable to:	Nursing and Midwifery Council Spiritual supervisor
Linked with:	Parish Nursing Ministries UK
JOB PURPOSE	To provide a parish nursing service that integrates spiritual, physical, psychological, emotional and social health to the local community, regardless of faith position, and to the congregation as required.

MAIN DUTIES AND RESPONSIBILITIES

Support Wholistic Health

- To integrate faith and health through providing a holistic assessment of needs.
- To support individuals in dealing with health issues and concerns, through collaboratively planned health advice, support and spiritual care.
- To deliver, or facilitate the delivery of, planned health support.
- To monitor and evaluate the effectiveness of the care provision.
- Where appropriate to support risk assessment to ensure that health needs are being met
- Where appropriate to attend local meetings of the health and social care professionals to ensure continuity of care for the health needs of the parish.
- To ensure parish nursing activities and advice are evidence based and supported by current research

Health Advocacy

- To provide an advocacy role that supports people in their access of health services
- To initiate and support referrals to other health professionals and support agencies in order to support the range of need of a person requesting support
- To work with health, social care, faith organisations and voluntary sector services to support the best solution for holistic care

Referrals

- To liaise with appropriate agencies and authorities in support of individuals' health needs
- To refer to health, social care, faith organisations and voluntary sector services as appropriate, to access the most suitable resources for holistic care

Support Groups

- To develop appropriate Support Groups, following assessment of needs of individuals and the local community needs
- To source appropriate resources for support groups that enhance holistic care
- To refer to external support groups within the community where appropriate

Integration of Faith and Health

- To integrate faith and health in all activities and contacts, aiming to promote the understanding of the relationship between faith and health
- To pray with or for clients if requested and appropriate or, if preferred, to refer them to a faith group/leader of their choice

Professional Management

- To attend staff team meetings and regular one to one meetings with line manager
- To work as an autonomous and lone practitioner, ensuring adherence to the church/organisation's systems for lone workers
- To maintain accurate, systematic and timely record keeping of health interventions in keeping with NMC Record Keeping guidance, ensuring safe storage of documentation
- To keep statistical information required by the church/organisation, any funders and PNMUK
- To manage the resources of the parish nursing service, including any financial resources, in line with professional standards
- To participate in annual development review with direct line manager
- To adhere to church/organisation policies and NMC requirements
- To promote safeguarding of children, young people and adults at risk in all parish nursing activities
- To ensure confidentiality and data protection processes are in place, and policies are always adhered to
- To maintain the Parish Nurse Accreditation Standards, annually reviewing these with the Regional Nurse Coordinator and line manager
- To take appropriate action in regard to any accident or incident occurring to a volunteer, client, staff member or visitor

Personal Development

- To be aware of, and always act in accordance with, the Nursing and Midwifery Council Code of Professional Conduct
- To maintain current NMC registration
- To work only within the scope of knowledge and competence
- To maintain up-to-date knowledge and skills and undertake education in accordance with individual parish nurse and organisational needs
- To ensure own spiritual care needs are met
- To participate in regular spiritual supervision
- To attend a PNMUK Community of Practice for professional supervision and support

The Equality Act 2010 Schedule 9 part 1(1-3) applies to this post. The post is restricted to practising Christians.

The above list of roles is not intended to be exhaustive and may be subject to change, which will be done in discussion with the postholder and line manager.

PERSON SPECIFICATION
Job Title: Parish Nurse

Factors	Criteria	Assessment*
Education/Qualification		
Essential	Registered Nurse (Adult/Child/Mental Health/Learning Disability)	A/C
	Nursing and Midwifery Council Registration	A/C
	Evidence of post registration education and training	A/I
	Completion of the PNMUK Preparation for Parish Nursing Practice Course or willingness to undertake this	A/I
	Regular member of a church of any Christian denomination	A/I
Desirable	Community Nursing/Specialist Practitioner Qualification	A/C
	Some theological or discipleship training	A/I
	DBS/Safeguarding/GDPR/H&S/Diversity training as per national and local requirements	A/I/C
Experience		
Essential	Experience of a range of nursing and understanding of all age groups	A/I
Desirable	Experience of working within Community Nursing	A/I
	Previous management experience	A/I
	Experience of teaching and/ or health education	A/I
Skills and Knowledge		
Essential	High level of nursing expertise	A/I
	Leadership skills, the ability to motivate staff and volunteers	A/I
	Ability to work independently and within a team	A/I
	Decision making skills	A/I
	Good communication skills orally and in writing /record keeping.	A/I/P
	IT skills, keyboard skills and basic telephony	A
	To work within the Nursing and Midwifery Council Code of Professional Conduct and willing to whistle blow if appropriate.	A/I
	Evidence of personal/professional development	A/I/C
	Knowledge of Clinical Governance and its implementations	A/I
	Knowledge of the purpose and value of professional supervision and support of staff	A/I
Evidence of working with diverse communities.	A/I/P	
Desirable	Research as applied to specialist groups. Up to date with organisational change in the NHS, Social Care and local government as relevant to community care.	A/I
Other		
Essential	Confidential, self-starter and networker. Comfortable with lone working and knows own limitations.	I/P
	Confident to use own initiative in agreement with line manager and to be accountable.	I/P
	Clean driving licence.	Driving licence
Desirable	Familiar with WhatsApp, Facebook and Website skills.	
* Assessment will take place with reference to the following A – Application, I – Interview, P – Presentation, C Certificate		